

## PARAMEKKAVU COLLEGE OF ARTS AND SCIENCE

Affiliated to University of Calicut, U.O.No. 2436/2013/CU (Managed by Sree Paramekkavu Educational, Cultural and Charitable Trust)

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Ref:

Date 02/05/2024

The council meeting of Institution's Innovation Council (IIC), Paramekkavu College of Arts And Science was called by IIC President Dr. Capt. SUSEELA MENON R on 2<sup>nd</sup> May 2024 to discuss upon the formulation and function of IIC for academic year 2024-2025 & to assign roles and responsibility among newly joined council members as per the guidelines of Ministry of Education's Innovation cell.

As per the decision of competent authority, following members will be the part of IIC;

Sr.	Name of	Member Type (Teaching/	Key Role/ Position
No.	Member	Nonteaching /Student/External Expert)	assigned in IIC
1	Dr.(Capt) Suseela Menon R	Principal	President
2	Sajil T S	Teaching	Vice President
3	Mrs. Sreedevi V	Teaching	Convener
4	Athira K	Teaching	ARIIA Coordinator
5	Dr. NIsha A	Teaching	Social Media
6	Soumya C	Teaching	NIRF Coordinator
7	Abhay K	Teaching	Startup Activity Coordinator
8	Athira Somasundaran	Teaching	Innovation Activity
9	Akhila Karthikeyan	Teaching	Internship Activity Coordinator
10	Bindu A B	Teaching	IPR Activity Coordinator

The council members discussed about the activities (IIC calendar, Celebration and Self-Driven) and features of IIC portal. The council members also discussed about collaborations within and outside the institution to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, centers and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Start up.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting tentatively on 3<sup>rd</sup> June 2024.

Parame@igmatureg@oseas and Science

(IIC President or Head of the Institution)

Name-DR. SUSEELA MENON R

Place: THRISSUR.

## **Kindly Note:**

\* Attendance sheet of all the members to be attached in this format;

Sr. No.	Name of Member	Signature
1	Dr. (Capt) Suseela Menon R	Sueula Henou.
2	Sajil T S	Of Stagents.
3	Mrs. Sreedevi V	8
4	Athira K	Adhiera
5	Soumya C	Á.
6	Abhay K	W
7	Athira Somasundaran	AS_
8	Akhila Karthikeyan	os Dunfar
9	Bindu A B	

<sup>\*\*</sup> Detailed Minutes of the meeting to be attached separately in Council Meeting section on IIC portal