



# PARAMEKKAVU COLLEGE OF ARTS AND SCIENCE

Affiliated to University of Calicut, U.O.No. 2436/2013/CU

(Managed by Sree Paramekkavu Educational, Cultural and Charitable Trust)

MLA Road, Punkunnam, Thrissur 680 002. Ph : 0487 2960800, 9961068618

E-mail : paramekkavucas@yahoo.in, Website : www.paramekkavuartsandsciencecollege.com

Ref:

Date.....

15 - 11 -2024

## Minutes of IQAC Meeting

Venue: Principal's Chamber

Time 3.00 pm

The IQAC meeting was conducted in continuation with the previous meeting held on 03-06-2024. Meeting commenced with a silent prayer. The Principal welcomed the members and briefed them on the agenda.

### IQAC Members:

1. Dr. (Capt.) Suseela Menon R (Principal, Paramekkavu college of Arts and Science)
2. Dr. M. Balagopal (President, Paramekkavu Cultural and Educational Trust)
3. Sri. G. Rajesh ( Secretary, Paramekkavu Cultural and Educational Trust)
4. Usha Devi K( HOD, Department of English)
5. Kala S (HOD, Department of Commerce)
6. Soumya C ( HOD, Department of Science)
7. Dr. Aiswarya Rasmi MN (HOD, Department of Psychology)

### Agenda:

1. Preparation for NAAC peer team visit.
2. To update the website till date.
3. To update all files.
4. To conduct more activities.



**Decisions:**

1. To prepare a systematic schedule for the upcoming NAAC peer team visit.
2. To prepare a checklist for the entire requirements for the NAAC visit.
3. To update all the contents, activities on the website till date.
4. To update all criteria files, department files, course files etc.
5. To conduct more activities under each club and cells.

**Other Decisions Taken:**



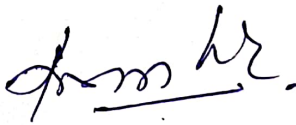

1. Discussed in detail to provide internship for students as part of implementation of FYUGP.
2. Decided to provide more job oriented add on courses based on FYUGP.


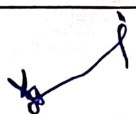

**Vote of thanks**

The meeting concluded with a vote of thanks by the IQAC Coordinator.

**Members attended**

Date: 15- 11-2024

|  | Name and Designation   | Signature  |
|--|--|--|
|  | Dr. (Capt.) Suseela Menon R<br>(Principal, Paramakkavu<br>college of Arts and Science) |  |
|  | Dr. M. Balagopal (President,<br>Paramakkavu Cultural and<br>Educational Trust)         |  |
|  | Sri. G. Rajesh ( Secretary,<br>Paramakkavu Cultural and<br>Educational Trust)          |  |
|  | Usha Devi K ( HOD,<br>Department of English)   |  |

|  |   |  |
|--|---|--|
|  | Soumya C ( HOD,<br>Department of Science)         |  |
|  | Kala S (HOD, Department of<br>Commerce)           |  |
|  | Vrinda TK/Remya Rajeev<br>(IQAC/NAAC Coordinator) |  |

*Sarada Menon*

**PRINCIPAL**  
**Paramakkavu College of Arts and Science**  
**Thrissur-02**

